

UNITED STATES DISTRICT COURT
DISTRICT OF SOUTH CAROLINA



APPLICATION FOR ADMISSION TO PRACTICE

Please print or type

FULL NAME: _____

BUSINESS ADDRESS (INCLUDE FIRM NAME): _____

CITY: _____ STATE: _____ ZIP: _____

OFFICE TELEPHONE: (____) _____ DATE OF BIRTH: _____

DATE ADMITTED TO SC BAR: _____ SC BAR NO. _____

E-MAIL ADDRESS (REQUIRED): _____

Have you ever been censured, suspended, disbarred, or otherwise disciplined by any court, department, bureau, or commission of any state or of the United States? Yes* No

Have you ever been, or are you now, the subject of an investigation of your professional conduct? Yes* No

Have you ever been transferred to inactive status, voluntarily withdrawn, or resigned from the bar of any court? Yes* No

Have you ever been denied admission to the bar of any court (not including a denial resulting from the failure to pass a bar examination)? Yes* No

Have you ever been held in contempt of court? Yes* No

*** If the answer to ANY of the questions above is "yes," please describe in detail by separate attachment.**

CERTIFICATION OF APPLICANT

I certify that:

1. All of the information herein is complete and true to my own knowledge.
2. I am a member in good standing of the South Carolina Bar.
3. I have studied the Federal Rules of Civil and Criminal Procedure, the Federal Rules of Evidence, the South Carolina Code of Professional Responsibility (Rule 407 of the South Carolina Appellate Court Rules), and the Local Rules of this Court.
4. I have completed the required trial experiences listed in Rule 403 of the South Carolina Appellate Court Rules or I have attached the required form listing my equivalent courtroom experience by judicial clerkship.
5. I have completed the required CM/ECF training and the attached ECF Attorney Registration Form.
 I have been exempted from e-filing requirements.

Signature of Applicant: _____ **Date:** _____

*A check for the appropriate filing fee should be made payable to "Clerk, U.S. District Court."
Please refer to the District Court Miscellaneous Fee Schedule for the current amount.*

OATH OF ADMISSION

I, _____, do solemnly swear (or affirm) that as an attorney and as a counselor of the Court, I will conduct myself uprightly and according to law and that I will support the Constitution of the United States. So help me God.

Signature of Applicant: _____ **Date:** _____

SUBSCRIBED AND SWORN TO BEFORE ME
this ____ day of _____, 20__.

Notary Public for _____
My commission expires: _____

NAME OF APPLICANT: _____

CERTIFICATION OF SPONSORS

We, _____, U.S. District Court Attorney ID No. _____,
and _____, U.S. District Court Attorney ID No. _____,
being members in good standing of the Bar of the U.S. District Court for the District of South Carolina, hereby certify that
to the best of our knowledge, information, and belief the applicant is of good moral character and professional reputation
and meets the requirements for admission to this Court.

Signature of Sponsor: _____

Date: _____

Signature of Sponsor: _____

Date: _____

Submit the filing fee and all 4 pages of this application to

Wanda Williams
U.S. District Court
901 Richland Street
Columbia, SC 29201

Rev. 10/1/24

**United States District Court
for the District of South Carolina**

**ECF REGISTRATION FORM
FOR ATTORNEYS ALREADY ADMITTED TO PRACTICE**

This form is used to register for an account on the District of South Carolina Electronic Filing System. Registered attorneys (Filing Users) will have privileges to electronically submit documents and to view the electronic documents. By registering, attorneys consent to receiving electronic notice of filings through the system.

Please complete the following required information to register for ECF:

Last Name: _____ First Name: _____ Middle Initial: _____

If appropriate, select one: Senior Junior II III Other _____

Firm Name: _____

Address: _____

City, State: _____ Zip Code: _____

Telephone Number: (____) _____ Fax Number: (____) _____

Attorneys seeking to file documents electronically must be admitted to practice in the United States District Court for the District of South Carolina pursuant to Local Civil Rule 83 DSC and Local Criminal Rule 57 DSC.

E-Mail Address for Electronic Service: _____

Training is REQUIRED. Check one or both of the following training options you have completed:

- I have completed the entire online tutorial OR
- I received court approved training from the District of _____ on _____.

By submitting this registration form, the undersigned agrees to abide by all Court rules, orders, and policies and procedures governing the use of the electronic filing system. The undersigned also consents to receiving notice of filings pursuant to Fed. R. Civ. P. 5(b) and 77(d) and Fed. R. Crim. P. 49(b)-(d) via the Court's electronic filing system. The combination of the Filing User's login, password, and s/[typed name] or digital signature serve as the signature of the attorney filing the documents. Attorneys must protect the security of their passwords and immediately notify the court if they learn that their password has been compromised by an unauthorized user.

(Signature/Date)
Once your registration is complete, you will receive notification by e-mail as to your user id and password needed to access the system. Procedures for using the system will be available for downloading when you access the system via the internet.

Mail this form to:
Wanda Williams
901 Richland Street
Columbia, SC 29201

Court Use Only:

SCDC ID: _____
Login Assigned: _____
Password Assigned: _____