



NOTICE TO ALL FEDERAL COURT MEDIATORS

As provided by the United States District Court, District of South Carolina's local rules, the Clerk of Court is authorized to require reporting of statistical data regarding mediations. *See* Local Rule 16.10 (H) & (I), DSC. This district has implemented a program of reporting which requires that each mediator complete the attached Alternative Dispute Resolution Tracking Form ("ADR Tracking Form") at the conclusion of any mediation over which he or she presides. The data obtained will be used to determine the success rate of mediation and, ultimately, to compare mediation to other forms of ADR.

Please complete and return the attached ADR Tracking Form within thirty (30) days of the completion of any mediation over which you preside. The form should require only a few minutes to complete. A few inquiries may require input from counsel. You may want to cover these items during the mediation.

When you complete the ADR Tracking Form, please fax it to Billie Goodman at 803-253-3591. Alternatively, the ADR Tracking Form is designed as a self-mailer. You need only fold, staple, stamp and mail. Additional copies may be reproduced as needed or obtained from the district's website (www.scd.uscourts.gov).

Please print your name and phone number on the form so that we may contact you, if necessary. Please phone Billie Goodman, ADR Program Coordinator, at 803-253-3491, if you have any questions or comments.