

UNITED STATES DISTRICT COURT
DISTRICT OF SOUTH CAROLINA

Application for Mediators

Please complete the entire application, using additional paper if necessary. You may also attach a resume.

Name: Mattie D. Stewart Grady Smith

Firm or Office Name: Mattie D. Stewart Grady Smith, J.D., M.P.A.

Office Address: PO Box 441, Great Falls, SC 29055-0441

Office Phone: 803-718-4459 Office Fax: 803-482-2504

E-mail Address: mdsmith1995@gmail.com

ADMISSIONS AND AFFILIATIONS

Date admitted to the Bar of the District of South Carolina: _____ I.D. No.: _____

Date admitted to the South Carolina Bar: _____ Bar No.: _____

Other courts or jurisdictions to which admitted (with dates of admission and bar nos.):

New York State Appellate Division 2d Department, Admitted 08/26/1995, Attorney Registration No. 2692960

Membership and positions held in bar, ADR and professional associations:

NYS Bar Association Member, 1995; NYS Unified Court System Office of Alternative Dispute Resolution Certified Mediator, 2004;
NYS Dispute Resolution Association Member, 2004; NYS Dispute Resolution Certified Lemon Law Arbitrator, 2007

Are you a member in good standing in each jurisdiction where admitted to practice law? yes no

Have you, within the last five years, been publicly reprimanded or publicly disciplined for professional conduct?
 yes no

Have you, within the last five years, been denied admission to a bar for character or ethical reasons, or been
disbarred/suspended from the practice of law? yes no

EDUCATION

Year law degree received 1995 Law School Pace University School of Law, NY

Other professional degrees received (including year and school):

AAS, Westchester Community College, NY 1977; BS, Mercy College, NY 1980; M.P.A. - Government, Pace University, NY, 1982;
J.D., Pace University School of Law, NY 1994

LEGAL EXPERIENCE (A minimum of five years of law practice required)

Summarize legal experience (including teaching) since admission to the bar, particularly in the past five years:

Consultant/Appeals Officer, Westchester County NY Human Rights Commission - Office of EEO/AA, August 2009 - May 2010
Consultant/Hearing Officer, Westchester County Department of Human Resources - Office of EEO/AA, May 2009 - July 2009
Consultant/Hearing Officer, Westchester County Department of Planning - Section 8/HUD Assistance, August 2008 - July 2010

Director, Westchester County NY Office of EEO/Affirmative Action, October 1999 - January 2008: Title VII Civil Rights Act
violations and complaints and appeal decisions of contested findings; assisted Office of County Attorney where federal Title VII
legal claims. Conducted all Title VII and EEO training for approximately 8600 employees at orientation and through year.

Risk & Insurance Coordinator, Westchester County Medical Center Risk Management, July 1991 - September 1999: Administration
of medical malpractice and general liability claims filed against the facility and medical staff; managed ten outside law firms.

Percentage of practice in last 5 years representing plaintiff 0 % or defense 0 %

Percentage of Federal or State court practice in last 5 years: Federal 0 % State 0 %

Number of years engaged in active litigation: 0

EXPERTISE

Indicate all substantive areas in which you have expertise. Place a "1" by your strongest area(s) and a "2" by all other areas in which you have expertise. (Do not rank beyond "1" and "2.") After any category you have marked, please identify any sub-areas of expertise you have (e.g., "medical malpractice" after Personal Injury).

<input type="checkbox"/> Admiralty	<input type="checkbox"/> Security or Shareholders suits
<input type="checkbox"/> Antitrust	<input type="checkbox"/> Labor
<input type="checkbox"/> Contracts	<input type="checkbox"/> ERISA
<input type="checkbox"/> Environment	<input type="checkbox"/> Wrongful Termination
<input type="checkbox"/> Fraud or Civil RICO	<input checked="" type="checkbox"/> Civil Rights in Employment
<input type="checkbox"/> Insurance	<input type="checkbox"/> Other Civil Rights
<input type="checkbox"/> Miller Act	<input type="checkbox"/> Copyrights
<input type="checkbox"/> Personal Injury	<input type="checkbox"/> Patent
<input type="checkbox"/> Product Liability	<input type="checkbox"/> Trademark
<input checked="" type="checkbox"/> Other (specify) <u>ADR (Mediation)</u>	

Publications: _____

MEDIATION EXPERIENCE

Mediation experience (particularly in the subject matter categories above): _____

Employee/Department Mediations where complaint did not rise to level of Title VII violation, 1991 - 2008
Community Dispute Mediations via residents and/or court referrals, 2004 - 2011
Small Claims Court mediations, 2005 - 2011
Lemon Law Arbitration via NYS Attorney General Office, 2007 - 2011
Divorce Mediation Co-Mediator, 2009 - 2010
Child Custody/Visitation Co-Mediator, 2010 - 2010

Other courts or organizations for whom you serve as a mediator (please note any certifications):

None at present
NYS Unified Court System Office of Alternative Dispute Resolution, Mediator Certification 2004 - 2011
NYS Dispute Resolution Association, Mediator Certification 2004 - 2011; current Member

Number of mediations conducted: 12 year Number of other ADR sessions conducted: 4 year

MEDIATION AND OTHER ADR TRAINING

<u>Course Provider</u>	<u>Course Content</u>	<u>Date</u>	<u>Place</u>	<u>No. of Hours</u>
Center for Mediation in Law	Mediation Intensive Training	2004	Ossining, NY	36.00
VCS/Rockland Mediation Center	Mediation Certification	1994-2011	Rockland & Westcheste	24.00
NYS Dispute Resolution Association	ADR	2004-2011	Albany, NY	12.00
Law.Com	Law and ADR Elective Courses	2004-present	Online	24.00

OTHER INFORMATION

Are you familiar with the statutes, rules and practice governing alternative dispute resolution in the District of South Carolina? yes no

Other relevant experience or skills or other information you would like considered in connection with this application:
All the aforementioned areas and attachments

Cities in which you are available to conduct mediation:

Columbia Charleston Greenville Florence
Other Winnsboro

Fees charged:

Hourly Rate: \$ Open Minimum charge each mediation: \$ Open

How do you bill for travel? (explain): Via invoice subsequent to completion of session.

I agree to: (1) Be subject to the Rules of Professional Conduct, Rule 407, South Carolina Appellate Court Rules; the Rules for Lawyer Disciplinary Enforcement, Rule 413, South Carolina Appellate Court Rules; and the Local Rules of the District Court; (2) Provide mediation to indigents without pay if ordered by the Court; (3) Notify the Alternative Dispute Resolution Program Director of any change in the above facts or otherwise in my ability to perform duties as a mediator; (4) Disclosure of information contained in this application to litigants and other members of the public.

I certify that the foregoing is true and correct.

Signature: [Handwritten Signature] Date: 01.07.2013
Applicant

Return completed application to:
Danny H. Mullis, Director
Alternative Dispute Resolution Program
United States District Court
Post Office Box 835
Charleston, SC 29402-0835

Reviewed: [Handwritten Signature] Date: 1/14/13
ADR Program

Approved: [Handwritten Signature] Date: 1/14/13
U.S. District Judge

Mattie D. Stewart Grady Smith, J.D., M.P.A.

P.O. Box 441

Great Falls, SC 29055-0441

Phone: 803-718-4459

E-mail: mdsmith1995@gmail.com

Solid background in dispute resolution with emphasis in mediation. Expertise in administrative hearings, equal employment opportunity complaints, and training.

Education:

J.D, Pace University School of Law, White Plains NY, May 1994

M.P.A., Pace University, White Plains NY, May 1982

B.S., Mercy College, Dobbs Ferry NY, May 1980

A.A.S., Westchester Community College, Valhalla NY, May 1977

Professional Affiliations:

Attorney, NYS Appellate Division 2nd Department Admission, 1995

Member, NYS Bar Association, 1995

Certified Mediator, NYS Unified Court System Office of Alternative Dispute Resolution, 2004

Member, NYS Dispute Resolution Association, 2004

Certified Lemon Law Arbitrator, NYS Dispute Resolution Association/ Attorney General, 2007

Dispute Resolution Certification:

Mediation Intensive Training - The Center for Mediation in Law, NY, 2004

Mediator - Community Disputes, VCS, Inc. Center for Conflict Resolution NY, 2004

Mediator - Rockland County Small Claims and Justice Courts, 2005

Lemon Law Arbitrator - NYS Dispute Resolution Association & NYS Office of Attorney General, 2007

Mediator - Community Disputes, Rockland Mediation Center, 2009

Mediator - Divorce, Rockland & Westchester Mediation Centers/ Assoc. for Conflict Resolution, 2009

Mediator - Child Custody/Visitation, Rockland & Westchester Mediation Centers, 2010

Mediator - Restorative Justice-Victim/Offender, Rockland & Westchester Mediation Centers, 2011

Career History:

Consultant/Appeals Officer, August 2009 - May 2010

Westchester County NY Human Rights Commission - Office of EEO/AA

Consultant/Hearing Officer, May 2009 - July 2009

Westchester County NY Department of Human Resources

Consultant/Hearing Officer, August 2008 - July 2010

Westchester County NY Department of Planning - Section 8/ HUD Assistance

Director, October 1999 - January 2008

Westchester County NY Office of Equal Employment Opportunity / Affirmative Action

Risk & Insurance Coordinator, July 1991 - September 1999

Westchester County NY Medical Center Risk Management

Administrative Positions, July 1973 - 1991

Westchester County NY Department of Social Services

Volunteer Affirmative Action Counselor/Investigator, 1990 - September 1999

Westchester County NY Office of Affirmative Action

References available upon request